scrib ORDER

Student records processing

Easy, fast, secure

Does your office receive records requests via email, fax, phone, and the postal service? Do you receive an unmanageable amount of in-person visits or verification calls from third parties and student follow ups? Are staff unsure on whether documents were received by the requesting party? Are payments for records difficult to track or manage?

With ScribOrder, student records offices can:

Streamline processes
to manage the influx of records requests from students, alumni, and third parties through one system.

Decrease verification calls
with an online system that provides automated updates.

Protect student data privacy and document loss
through a secure online platform with configurable user permissions.

Securely send documents in minutes, not days
to students, colleges/universities, employment agencies, and other third parties.

Track document status and activity
through an audit trail and automated messaging to recipients.

Generate revenue while serving your constituents
through a configurable online platform with secure payment acceptance.

7 million records requests have been processed by school systems across the country through ScribOrder. Ready to get your school system started? Visit www.scribsoft.com to contact us today!

scribbles SOFTWARE

NewWave
An ESOP Company

What do ScribOrder customers have to say?

"*Without being dramatic about it, we went from* **the earliest you could get a record being three business days to, with ScribOrder, six minutes**...*[Plus, the ScribOrder] implementation was fantastic, being able to tell our constituents, 'Hey, you know how you have to usually come to our window and you have to see somebody and you have to bring an ID or a passport or a resident card or something to vet who you are? Now we have this online system and it does it for you.' And in our area, we have a lot of individuals who don't have a social security number...***Our constituents [are at] poverty level. What if they don't have money? What if they need money orders? [Scribbles Software] hit all of those key aspects for us [with ScribOrder]. That was truly important because if it's not good for the constituents, it doesn't matter how good it is for us.**" *- IT Analyst, Fresno USD, CA*

"*Charging 3rd party organizations that want graduation verifications [through ScribOrder] a little bit more has made a big difference.* **We use [ScribOrder funds] to help pay for things like our shredding of records once they've met retention, to pay for our scanner supplies and things like that, and put it towards some of the conversion projects that we've had.** *So it's really helped facilitate [our scanning] project so that it doesn't just fall on a team of three or four people in the district.*" *- Supervisor of Property Records/Records Management, The School District of Manatee County*

"**ScribOrder provided us with revenue to do all the work we needed to do. That was a game changer for us because we're student records and our budget was non-existent and there was no strategic plan for us to do the work that we are tasked to do.** *So with ScribOrder, we were able to charge a fee because we previously issued all of our transcripts for free.*" *- Supervisor of the Office of Student Records, Transfers and Archival Service, Prince George's County Public Schools*

Check out the full suite of Scribbles Software solutions:

ScribPreK
Online PreK Application and Enrollment

ScribTransfer
Online Student Record Transfer Between K-12 School Systems

ScribEnroll
Online Student Enrollment & Re-Enrollment

ScribOrder
Online Student Records Request & Payment Solution

ScribChoice
Online Student Choice, Magnet, & Program Placement

ScribOnline
Online K-12 Document Management

ScribFolders
Electronic Cumulative Records in Virtual Folders

ScribForward
College Application Document Management

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